Welch Library Advisory Committee
Meeting Notes
October 1, 2012

Present: Cara Altimus, Mark Bilezikjian, Gabriel Brat, Will Bryant, Steven Desiderio, Todd Dorman, Jim Erickson, Paul Gleichauf, Linda Gorman, Mary Grabowski, Thomas Hall, Linda Huffman, Tokunbor Lawal, Nancy McCall, Kathy Nardone, David Nichols (chair), Randall Packard, Andrea Parsons Schram, Brian Pinto, Elizabeth Platz, Nancy Roderer, Cynthia Rushton, Winston Tabb, Patti (Eileen) Vining, Sue Woodson (secretary).

The Welch Library Advisory Committee met at 1 pm on October 1, 2012 in Zayed 12096 in the Johns Hopkins Hospital. Dr. Nichols presided and opened the meeting and asked the committee members to introduce themselves.

1. Approval of minutes of 9/4 meeting
Dr. Nichols asked for approval of the minutes from the September 4th meeting. Approval was moved, seconded and passed with unanimous consent.

2. 3 motions from 9/4 meeting – Ms. Roderer

   **Motion #1.** Accept the Welch Library Advisory Committee bylaws (revised draft included with this agenda)
Ms. Roderer asked for approval of Motion #1. There was no further discussion. Approval of the By-Laws was moved and seconded. The motion carried with no dissenting votes.

   **Motion #2.** Accept the plan for staff relocation as presented at the meeting and summarized in the meeting notes

Ms. Roderer asked for approval of Motion #2 with the addition that Informationists will be relocating to the 2024 Monument Building. Services in the building will remain the same regardless of the location of the Informationists. Dr. Nichols explained that moving the Informationists provides more flexibility as the building renovation takes place. Dr. Dorman pointed out that their re-location does not materially change the motion as written. Dr. Packard asked how many staff would be relocating to 2024. Ms. Roderer reported that 12 Informationists will be moving. Approval of the motion was moved and seconded. The motion carried with no objections.

   **Motion #3.** Accept the plan for interim services as presented at the meeting and summarized in the meeting notes

Ms. Roderer asked for approval of Motion #3.
Dr. Packard asked what the hours of operation would be. Will Bryant gave the hours as 9-6 Monday-Friday and 10-4 Saturdays. There was no further discussion. Approval was moved, seconded and the motion was carried.

3. Update on library director search committee – Dr. Dorman, Dean Tabb

Dr. Dorman reported that the job has been posted and that Dean Tabb had shared the posting with librarians at Eisenhower Library, the National Library of Medicine and was reaching out to international colleagues. Dean Tabb said that they were beginning to see a “trickle” of interest in the position.

Dr. Dorman explained that, although the ideal would be to have a new director hired and on ground before Jan 15 when Ms. Roderer retires. Since this position will reports to Dr. Nichol’s replacement it may be difficult to fill it before the dean’s position is filled.

Dr. Nichols said that some names have been suggested as an interim director. Dean Tabb confirmed that there were plans should an interim be needed.

4. Introduction of subcommittee chairs and discussion of their plans

Building Subcommittee – Dr. Dorman
A meeting of the subcommittee will be held within approximate 10 days. The agenda will include a discussion of overarching issues and beginning a review of the proposal. Membership of committee is Craig Goodwin, Mark Kajic from Sheridan, Steve Desidario, Linda Huffman; Heather Ahrens, Tokunbor Lawal, and for house staff either Mark Bilezikjian or Gabriel Brat will serve.

Dr. Dorman asked if the plans had any architect involved to this point. Will Bryant said that they will be working with Craig Goodwin and one of the first steps will be to bring in an architect.

Dr. Dorman proposed adding a member from development on the committee. Joann Dolan is on the subcommittee and she is in development.

Dr. Packard asked to be added to the subcommittee on the building and this was agreed to.

Dr. Nichols asked for the timeline on the project and whether its funding required the project be completed by the end of this FY?

Dr. Dorman pointed out that, without knowing where the funding is coming from, it will be difficult to say. But assuming that it is for the FY, he advised beginning now to avoid delay.
Dr. Erickson confirmed that the $2M will come from all of the schools and added that it may be possible to preserve these monies into next year’s budget in order to avoid rushing.

**Information Services Subcommittee – Ms. McCall**

Ms. McCall plans for the subcommittee to meet for the first time next week. They will begin by surveying what information resources are represented and how they are distributed. The subcommittee will assess peer institutions.

**Finance Subcommittee**

Ms. Grady was unable to attend this meeting. The finance subcommittee will be reported on at the next meeting.

**Collections Subcommittee -- Dr. Platz**

This subcommittee will review collection and review plans for both paper and electronic materials. Dr. Platz acknowledged that this topic had engendered strong opinions from the 21st century review committee members.

Dr. Packard requested that Christine Ruggere be added to this subcommittee. Dr. Nichols deferred to the committee. Dr. Platz said she would raise that issue in the subcommittee’s next meeting.

5. Dr. Nichols asked if there were any other issues that the WLAC should address.

**Communication responsibilities**

Ms. Roderer reminded committee members that communicating the work of this committee to their constituents is one of the key responsibilities of membership.

**Constituents concerns**

Dr. Nichols asked members if there were any of their constituents have expressed discomfort concerning the library.

Dr. Bilezikjian will query the residents.

In response to Ms. Grabowski’s concerns that students at the School of Public Health don’t really understand what is happening at Welch, Dr. Nichols commended the students to the extensive documentation of the 21st Century Welch Library Committee. [http://welch.jhmi.edu/welchone/Welch-Library-Transition](http://welch.jhmi.edu/welchone/Welch-Library-Transition).

**Alumni library resources**

Dr. Vining reported that alumni are interested in having access to the online library resources they have become accustomed to using while at Hopkins. Dean
Tabb will ask the head of the Entrepreneurial Library Program to report to the Committee on their experiences with alumni library resource services. Dr. Nichols called for the alumni to discuss what resources they want and what price point is acceptable. The WLAC will review that report to evaluate options for implementation.

**Role of Welch in patient education**
Dr. Vining asked where Welch fit into patient education services at JHMI. Dr. Nichols noted that Welch can only be part of education for Hopkins and that in institutional strategic planning that JHMI is not where we should be in educating the public. Some other medical groups that have a stronger web presence support the effort with advertising and advertising has not previously been used at Hopkins.

**Welch resources for the Hopkins Community Hospitals**
Dr. Vining asked what resources were available for the Community Hospitals. Dr. Gleichauf noted that work is going on to formalize access for Sibley and Suburban.

**Open Access**
Dr. Dorman raised the issue of Open Access. Dean Tabb reported that Welch and Eisenhower are very close to announcing a fund to support the costs that Hopkins authors incur when they publish in Open Access journals. Other academic medical libraries have similar programs which have been successful.

6. **Closing the meeting**

   Dr. Nichols brought the meeting to a close by summarizing the topics discussed.
   1. Alumni access to online resources
   2. The library’s role in patient education
   3. Use of Welch resources by Hopkins Community Hospitals
   4. Open access

He indicated that the committee will return to these issues later in the year.

He also assured the search committee for the Welch Director’s position that they will be informed of our work and asks that they similarly keep us informed.

Ms. Roderer suggested we plan for another meeting next month. This is more often than called for in the Bylaws but is necessary in the beginning to organize the committee and get it running.

Dr. Nichols agreed to a meeting in November and adjourned the meeting at 2:30.